

## PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

### MINUTES OF PARISH MEETING OF THE COUNCIL

**Date:** Monday 20<sup>th</sup> June 2016. **Time:** 7:30pm

**Venue:** Preston Candover Village Hall

**Present:** Alex Taylor Chairman  
Charles Bradshaw Vice-Chairman  
Daphne Prosser  
Wendy Simson Clerk  
PC Reid

**Apologies:** Adam Alexander  
Rob Marks  
Tish Owencroft  
Ruth Chattell

#### 686 Apologies

Councillors Marks, Owencroft and Chattell were not able to attend the meeting. Councillor Alexander sent his notice, he has decided to step down and allow himself more time for the work with the village hall and community shop work.

**Action:** Clerk to inform Basingstoke and Deane

#### 687 Minutes of previous meeting

The minutes of the previous meeting on 16<sup>th</sup> May were approved as a true record of the meeting and signed by the Chairman.

#### 688 Matter arising

**Presentation by Lasham Gliding Club on TAG Farnborough** – The planned presentation by Lasham Gliding Club to the community about the TAG Farnborough plans will need to be pushed back in the year from the initial planned date of 7<sup>th</sup> July.

**Action:** Vice Chairman to bring alternative date to the Parish Council once agreed

**Vacancy for Councillor** – The Vice Chairman has spoken to Mrs Tiller and she is interested in joining the Parish Council and plans to attend the next meeting in July.

**Lay-by & pathway** – Councillor Chattell sent an update on the survey work done on the lay-by with the parents at the school and initial feedback is that it would not be used. It was agreed that a meeting should be organised between the school, highways, PC Reid and the Parish Council to look at developing the best solution to keep the children safe by the school.

**Action:** Vice Chairman to contact Highways Team about possible meeting dates

**Action:** Vice Chairman and Councillor Chattell to talk School Headmistress initial plans

**Action:** Councillor Chattell to report back to Parish Council

### **689 Police Update**

PC Reid gave an update on the activity since the last Parish Council meeting which included the following three incidents:-

- 26/5 – false burglar alarm activation
- 14/6 – a damage road traffic accident in Axford where a farm sprayer was overturned and Environmental Health were asked to attend in case of chemical spills
- 15/6 – a tree was causing possible danger in Church Lane

The Councillors informed PC Reid of the initial plans for the children's crossing area; PC Reid offered support for the project.

### **690 Financial Update**

The Clerk presented to the Councillors 5 payments which required signing off, they were:-

- £115.00 – internal audit
- £235.60 – PAYE (April – June)
- £354.30 – Clerk Salary (April – June)
- £285.00 – compensation for Clerk from Lloyds
- £300.00 – grant to St Mary' for tree work

These were agreed and the cheques signed.

The Parish Council has also received 36p interest from Lloyds.

The 2015/16 accounts had been internally audited on 20<sup>th</sup> May and the Clerk read out the actions required which are:-

- Minutes – we discussed at length your minutes. First you should be careful with the headers as the incorrect header was used on at least three sets of minutes. We discussed the Annual Parish Assembly and the Annual Meeting of the Parish Council. These are two separate and distinct meetings and require their own set of minutes (Assembly Minutes are signed at the following Assembly not a Council Meeting) we also discussed the verboseness of your minutes particularly over discussion on the shop. Minutes should record the decisions taken and NOT be a verbatim record. Also it is advisable not to name individuals in the Minutes.
- Insurance – I would appreciate a copy of your full policy please with Aviva.
- Risk Assessment – Thank you for showing me your financial risk assessment. You need to produce, as a matter of urgency; Risk Assessments for other Parish owned facilities particularly the play equipment.
- Pensions – You need to ensure that by the Staging Date the Council has notified the Pensions Regulator of its plans and actions.

These actions were taken on by the Councillors and agreed.

### **691 Flooding**

The Vice Chairman is in contact with the Chairman from Ellisfield Parish Council and a plan is being developed for Highways to prevent the flash flooding in Ellisfield and Axford. The residents in Axford who were affected by the three floods at the beginning of 2016 are being kept informed.

### **692 TAG Farnborough**

Discussed under Matters arising, nothing further to report

- 693 Rights of Way**  
No updates
- 694 Community Website**  
A piece has been written for the July Oxdrove giving the community about the plans for faster broadband in the area. This was approved by the Parish Council and the Chairman of Candovers Parish Council.
- 695 Council Property**  
The transfer of the properties in Moundsmere Close from Hyde Housing to sovereign progressing and the Vice Chairman has the legal papers to make the transfer. The Clerk agreed to witness the signature on these documents.
- 696 Planning**  
**Old Timbers (tree work)** – no objections
- 697 Children’s play areas**  
The Clerk gave the Councillors the most recent inspection report and the risks were discussed, all are low except the skate ramp where the hole needs filling.  
**Action:** Clerk and Chairman to look to fill hole in skate ramp  
Councillor Owencroft intends to paint the fence and some of the play equipment once the weather becomes dryer.
- 698 Recreation Ground**  
The Chairman has submitted a grant application to help get the recreation ground back up to a useable condition.  
**Action:** Chairman to keep the Council informed of progress
- 699 Highways**  
Pot holes continue to be an issue but nothing further to report.
- 700 War Memorial**  
The Vice Chairman has had verbal confirmation that the grant from Basingstoke and Deane has been approved. The War Memorial Trust application should be decided upon in the next month, which would mean the restoration work would be fully funded.
- 701 Community Store Update**  
The Clerk had received an update but was unable to open the file, as soon as the document is sent through again it is to be circulated to the Councillors.
- 702 General Correspondence**  
None
- 703 Any other business**

None

**704 Date of next meeting**

The next meeting will be held on Monday 18<sup>th</sup> July 2016, at Preston Candover Village Hall at 7:30pm.