

# PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

## MINUTES OF MEETING OF THE COUNCIL

**Date:** Monday 16<sup>th</sup> December 2013. **Time:** 7:30pm  
**Venue:** Preston Candover Village Hall

**Present:** Keith Irons Chairman  
Charles Bradshaw Vice-Chairman  
Marion Philips  
David Wilson  
Wendy Simson Clerk  
PC Andy Reid

**Apologies:** Daphne Prosser  
Alex Taylor  
Rob Marks

### 191 Apologies

The Clerk reported that Councillor Prosser and Taylor had sent their apologies and the Chairman explained that Councillor Marks was not able to attend.

### 192 Minutes of the last meeting

The minutes of the last meeting were agreed as an accurate record of the meeting, and were signed by the Chairman.

### 193 Police Update

PC Reid explained that there had been a number of incidents in Preston Candover since the last meeting, they are:-

- 19/11 - a road traffic accident in Preston Candover where 2 vehicles were damaged.
- 21/11 - a man went missing and there was concern for his welfare but he returned home safely
- 26/11 - a fixed penalty notice was issued to a vehicle on Stenbury Drive which was causing an obstruction
- 13/12 - a container was broken into at Down Farm and a quad bike and chainsaws were stolen.

The Chairman asked about the parking situation at the school and PC Reid informed the Parish Council that representatives from Basingstoke and Deane Borough Council were due to visit in the New Year to monitor the issue.

Following the road accident in Preston Candover, the Chairman questioned if a mini roundabout at the Bradley Road junction, would slow traffic as it entered the village. The Parish Council discussed this but it was felt that this would detract from the rural feel of the village.

## 194 Matters Arising

**Shop survey** – The meeting on the 28<sup>th</sup> November was attended by 30–40 people to hear the feedback from the survey about the village shop and its future. There were between 12 and 15 people who expressed an interest in being part of the steering committee and a further meeting has taken place at which 6 of these interested people attended. Among ideas discussed was the possibility of the Parish Council raising the finance to build the shop and for the running of the business to be then sub-contracted out. There is due to be another meeting in the new year and the Chairman suggested that the Parish Council should step back at this point while the steering group decide on the way forward.

**War Memorial** –The Chairman has received a quote for the work required from Alexander & Dry in Basingstoke of £3,000 to include a boarder which would protect the base of the memorial from the mower. Another quote has been requested from Vokes and Beck in Winchester and Blackwell and Moody have also been asked to revise their quote to include extra work.

An article has been placed in the Oxdrove for January to look at tracing the history of the people listed on the memorial so that a short piece can be written for the magazine in connection with the commemorations in August of the 100<sup>th</sup> anniversary of the start of the First World War.

**Website Training** – The Chairman has given Councillor Philips some preliminary training on uploading information to the website but some of the ‘help’ videos were not working correctly. It was agreed that once the support materials have been fixed that Nick Irons should be asked to come and do some further training with both Councillor Phillips and the representative from Candovers Parish Council. Councillor Philips suggested that if she received any materials to go on the site that she would attempt to upload them. The Clerk suggested that the minutes be sent through to be put on the site.

**Action:** Clerk to send Councillor Philips the minutes in the New Year

**Road sign at Axford** – this sign has not been replaced, however most of the others through the valley have been done.

**Action:** Chairman to contact Highways team

**Scout funds** – it was reported at the last meeting that approximately £700 had been handed back to the Scout Association when the last Scout Group closed and that this money would be made available to any new groups which were formed. When the Clerk passed on the donation to the treasurer, this information was passed on.

**Additional Street Lamp and Speed Indication Device (SID)** –The Chairman circulated an email from Holly Drury at Hampshire Highways Department in which it is agreed that the cost of the additional street lamp can be claimed from the £18,000 of section 106 money held at Hampshire Highways. The Council agreed to make this purchase and the Chairman asked the Clerk to speak to SSC about getting the work carried out. The invoice was then to be passed to Hampshire Highways for payment.

**Action:** Clerk to order additional street lamp

Ms Drury had also suggested that instead of purchasing a speed indication device (SID) that the Parish Council should consider renting one of the units from Basingstoke and Deane Borough Council (BDBC) at a cost of £160 for a 4 week period. The advantage of this solution is that BDBC will set up the device and ensure the battery is kept fully charge etc. If the Parish Council decided to buy a unit for themselves this would need to be managed and maintained by a member of the Parish Council. It was also pointed out that these devices can be vandalised and become useless, and the Parish Council would need to bear the cost of repair. It was agreed that the Chairman would contact BDBC and identify where one of the units had been set up so that the Parish Council could see it in action.

**Action:** Chairman to report back to Parish Council about where to see one of the SID in action.

Ms Drury's also explained in her email that the survey work to look at remodelling the Wield Road junction would be covered by Hampshire Highways but that there would be an abortive cost if the plans were not taken forward. The Chairman agreed to discuss further with Ms Drury to understand what was being planned and the costs involved.

**Children's Play Area** - Councillor Taylor had informed the Clerk prior to the meeting that he had spent some time at the Children's Play Area strimming and looking at fixing the broken parts of the play equipment. It was agreed the Councillors Wilson and Taylor get together to order the required parts and get the repairs completed.

**Action:** Councillor Wilson and Taylor to get an order placed for parts for Children's Play Area.

The Parish Council also discussed the Skate Ramp, which was in need of some repair. However, the Parish Council needed to understand better if the ramp was still being used and to what extent. It was agreed that a notice should be placed near the ramp asking for feedback and an advert should be put in the Oxdrove and on the website.

**Environment Agency ditch clearing work** - it was agreed that this was up to date and the Vice Chairman would report when any issues occurred.

**New Year Drinks Party** - The Chairman informed that Council that the drinks party was planned for Sunday 5<sup>th</sup> January 2014 between midday and 2pm. An advert has been placed in the December Oxdrove and the Village Hall Committee was planning to put a note through all letterboxes. The Chairman urged the Councillors to attend if available.

## 195 Financial statement

The following payment were discussed at the meeting and agreed:-

- £120.00 for grass maintenance
- £81.00 for hire of the Village Hall for meetings
- £354.30 Clerk's salary

The Clerk explained that following the last meeting when she advised the Parish Council had been fined £400 by HMRC for not submitting the year end

paperwork in full, the Chairman had written to appeal against the decision and the appeal had been upheld. As the Council had made the payment the funds had been transferred on the financial statement from a fine to PAYE payment. Across the full year this cost was due to be £941.20 and to date the Parish Council have now paid £870.80, including the £400 'fine'.

A meeting had been arranged with HALC for 30<sup>th</sup> January 2014 at 8pm at Candover Valley Club for a detailed briefing on the effects of the Localism Act. This would cost £150, but it was that representatives from Candover sand Wild Parish Councils would join the training so the costs can be shared.

It was noted that the Vice Chairman had purchased a map to accompany the registration of the Tenancy Agreement for the Village Field. He would be submitting an expense claim for the cost of £25. The Parish Council also discussed the small triangle of land behind the bus shelter which belongs to the Parish Council and should be registered. The Vice Chairman agreed to purchase a map of this area so the land could be registered.

It was agreed that the budgets for 2014/15 would be agreed at the next meeting. The Chairman asked that a budget line should be included to support producing a Local Plan which the Council will consider further following the Localism meeting on 30<sup>th</sup> January.

**Action:** Clerk to include budget line for Local Plan

Councillor Philips asked about the position of the previously discussed survey to ask the residents of the Parish about what they wanted the Parish Council to support.

**Action:** Councillor Wilson to circulate short survey prior to next meeting for discussion.

## **196 Planning Applications**

There had been 3 applications since the last meeting, these were:-

- Change of use for land at Preston Grange to equestrian and siting of a field shelter and tack room
- Tree felling at the Bungalow, Preston Grange
- Tree felling at Little Axford Cottage, Preston Candover.

The Parish Council agreed that while it was a shame to fell the Blue Atlas Cedar at Little Axford Cottage that it was very close to the house.

The Vice Chairman raised the length of time the 2 containers had been at the property on the Village Green. It was agreed that they had been on the site for about 1 year and the Council asked the Clerk to look into how long they were permitted to be kept on a site.

**Action:** Clerk to ask Basingstoke & Deane

## **197 Council Property**

The Chairman explained that an Environmental Improvement Grant may be available from BDBC and may be able to help fund the work planned for the area in the centre of the village. Quotes had been sought from Michael

Matthews at Preston Farms and others. When these have been received the grant can be applied for, but the application must be submitted by 30 January.

The Chairman was planning to approach BT with reference to removing the fence round the telephone exchange.

**198 Section 106 funds**

Discussed under Matter Arising

**199 Flooding**

Nothing to report, Vice Chairman asked that this be removed from the agenda

**Action:** Clerk to take off the agenda for January's meeting

**200 Valley & Council Website**

The Chairman asked that it be changed to website on the agenda as opposed to web portal.

**Action:** Clerk to change for January's meeting

Councillor Wilson suggested a push to get all residents to register for faster broadband

**Action:** Chairman to put advert in Oxdrove

**201 Play areas**

Discussed under Matters Arising

**202 Highways**

Nothing to report

**203 Rights of Way**

Nothing to report

**204 General Correspondence**

The Clerk is to attend a meeting on Thursday 16<sup>th</sup> January with Hampshire County Council at which a variety of topics will be discussed including:-

- Flood risk
- Broadband
- Highways
- Community infrastructure

The Clerk has also placed an advert in the Oxdrove with the dates for the 2014 meetings and also advertising the vacancy for a Parish Councillor to represent Axford and Nutley.

**205 Any other business**

The Chairman is to write a piece about Councillor Owencroft for the Oxdrove and to go on the website.

**190 Date of next meeting**

Monday 20<sup>th</sup> January 2014 at 7:30pm, in the Preston Candover Village Hall.