

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 28<sup>th</sup> January 2019 **Time:** 7:30pm

**Venue:** CVC, Brown Candover

**Present:** Jonathan Moseley Chairman  
Sue Marriott Lady Vice-Chair  
Di Peisley  
Edwina Curtis-Hayward  
PC Andy Reid  
Wendy Simson Clerk

**Apologise:** Adam Willmott

**1139 Apologies**

Councillor Willmott was unable to attend the meeting and sent apologies.

**1140 Minutes of the last meeting**

The minutes for the last meeting held on 26<sup>th</sup> November 2018 were reviewed and agreed by the Council as an accurate record. The Chairman signed to confirm they were an accurate record of the meeting.

**1141 Police update**

PC Reid informed the Councillors that there had been one incident in the Parish since the last meeting, these were:

- 4/1 – poaching in Chilton Candover

In 2018 there have been four crimes in Chilton Candover, while there were the same number in 2017. In Brown Candover there has been three crimes in 2018 against eight in 2017.

The Chairman thanked PC Reid for all his hard work in the community to keep us all safe.

**1142 Matters arising**

**Section 106 money** – It was agreed that this money be put towards extending the patio in front of the CVC to allow for more viewing space for cricket and sports on the green, along with a larger area for Scouts and Play Groups to use during summer months.

**Action:** Chairman to look at costs and possible donations to complete the works

**Speed Indication Device** – It was agreed that the Clerk ask for the SID in March for Brown Candover.

**Action:** Clerk to speak to Preston Candover & Nutley Parish Council Parish Council about borrowing the SID in March

**Fete date for Preston Candover** – The Clerk confirmed that Preston Candover planned to hold a fete on Sunday 30<sup>th</sup> June. The Lady Vice Chair suggested an event was being planned for mid-July in Brown Candover.

### 1143 Financial Update

The Clerk presented the financial report, a cheque for Hampshire Heartbeat Trust had been raised since the last meeting to pay for new pads and Battery for the defib at the CVC. It had been discovered that the defib had not been monitored and had stopped working so this order was required urgently. The unit is now fully functioning, and the Chairman has taken responsibility for checking it each month to confirm it is in good order.

There are two cheques to be signed off at the meeting, they are for:

- Clerk's salary (October to December) - £180.00
- PAYE (October to December) - £120.00

The Clerk explained that HMRC had written to say that they PAYE account was £80.00 in credit so a cheque for £40.00 was signed along with the Clerk's cheque for the balance of £260.00.

At the last meeting the Chairman reported that the hedges had been cut at the burial ground, but no invoice had been received.

**Action:** Chairman to chase invoice for hedge cutting

The grass cutting at the bus shelters and burial ground in 2018 had also not yet been received, the Clerk asked for this to be chased so these payments could be completed in the 2018/19 financial year.

**Action:** Chairman to chase grass cutting invoice

### 1144 Budgets

The Clerk circulated prior to the meeting a document showing the remaining expenditure and income for 2018/19 along with predicted income and expenditure for 2019/20. The data is:

Current account balance for 28/1/19	£6,661.54
Possible payment to make before 31/3/19	
• Defib battery & pads	£205.80
• Clerk's salary (Oct-Dec)	£180.00
• PAYE (Oct-Dec)	£120.00
• Clerk's salary (Jan-Mar)	£180.00
• PAYE (Jan-Mar)	£120.00
• Hedge cutting	£600.00?
• Grass cutting at bus shelter	£99.00?
• Grass cutting at burial ground	£49.00?
<b>Total</b>	<b>£1,553.80</b>
Possible income to be received before 31/3/19	
• Interest (Jan-Mar)	£0.30
<b>Total</b>	<b>£0.30</b>
<b>Predicted closing balance 31<sup>st</sup> March 2019</b>	<b>£5,108.04</b>
<b>Estimated Income for 2019/20</b>	
• Precept	£3,300.00
• Basingstoke & Deane Grants	£730.00
• Administration of Lengths man Grant	£1,000.00

• Bank Interest (estimate)	£1.00
<b>Total</b>	<b>£5,031.00</b>

#### **Estimated expenditure for 2019/20**

• Internal Audit	£150.00
• Insurance	£350.00
• PAYE	£480.00
• Clerk's salary	£960.00
• Grass cutting	£150.00
• Hedge cutting	£600.00
• HALC subscription	£150.00
• CPRE membership	£36.00
• Defib pads	£47.00
<b>Total</b>	<b>£2,925.00</b>

**Predicted closing balance for 31/3/2020** **£7,214.04**

It was agreed that an increase to the precept be applied for of 10% (£330) to increase the value to £3,630.00.

It was agreed that grants be signed off as follows:

- CVC - £1,000
- St Peter's church - £300
- 1<sup>st</sup> Candover Scouts - £300
- Candover Cricket Club - £300

It was also agreed that £250 be paid to the Clerk for the additional workload of administering the Lengths man Grant, this would give a new predicted balance for 31<sup>st</sup> March 2020 of £5,394.04.

**Action:** Clerk to send precept request to Basingstoke & Deane

#### **1145 CVC Update**

The Chairman reported that regular skittles evening was being held at the CVC, partly due to the Northington Arms being closed. An event organised by a local employer brought 41 people to the club across a broad range of ages. A number of other events were also being held which meant the facility was being well used.

#### **1146 Website**

At the last meeting it was agreed that Councillor Peisley set up a new website, but the Councillor informed that Parish Council that while she was able to upload information to the current site that she not able to set up a new website from scratch.

**Action:** Councillor Willmott to look at website building services to support setting up a new website

#### **1147 Planning**

**Chilton Manor Farm** – an application had been received to convert an unused barn into a café. The Lady Vice Chair informed the Councillors of the interest she has in this application but stayed in the meeting to talk the Councillors through the plans. It was agreed that the Parish Council had not objections to the application.

**Barn Cottage** – an application to put two rooflight in Barn Cottage was also inspected and the Councillors agreed that no objections were to be raised.

The Councillors asked about the application for Foxhills, which is still awaiting a decision.

**1148 Community Store**

An open morning was held for the community to see the work to date on the new store and feedback was gathered about types of produce to sell. The new store will be open 7 days a week from 8am to 6pm Monday to Saturday and Sunday morning.

**1149 General correspondence**

The Parish Council had received a form to ask for Rights of Way which require priority cutting in 2019 and the Councillors made a list of 4 routes to be included on the lists.

**1150 Any Other Business**

The Chairman informed the Parish Council that he was attending a meeting about Micheldever New Town.

The Lady Vice Chair informed the Parish Council that the C217 (Top Road) was being closed to lay water pipes. The Chairman asked for details so that these could be circulated to the local residents.

**Action:** Councillor Curtis Hayward to ask B&D for communication about road closure

An addition has been made to the weather monitoring station on the B3046 between Chilton Candover and Preston Candover, the Chairman asked Councillor Curtis Hayward to request it be painted.

**Action:** Councillor Curtis Hayward to ask B&D about painting

**1151 Date of meeting in 2019**

- Tuesday 19<sup>th</sup> March 2019
- Monday 27<sup>th</sup> May 2019 (AGM)
- Monday 22<sup>nd</sup> July 2019
- Monday 23<sup>rd</sup> September 2019
- Monday 25<sup>th</sup> November 2019